

September 15, 2020

**VILLAGE OF WATERLOO  
REGULAR MEETING MINUTES  
September 15, 2020**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on September 15, 2020 at 7:00pm in the Village Office at 509 S Front Street.

**PRESENT:** Travis Harlow, Chairperson  
Bill Rotert, Vice-Chairperson  
Garry Lee, Trustee  
Ken Hitchler, Trustee  
David Rochford, Trustee

**ALSO PRESENT:** Ken Bunger, Attorney  
Melissa Johnson, Clerk

**OPEN MEETING**

Chairperson Harlow called the meeting to order at 7:00pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

**MOTIONS TO APPROVE**

Motion by Rochford, seconded by Rotert, to approve minutes from the August 11, 2020 Special Meeting, August 11, 2020 Regular Meeting, August 25, 2020 Special Meeting and August 31, 2020 Special Meeting. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Rochford, Hitchler. Voting NO: none, motion carried.

Motion by Rochford, seconded by Rotert, to approve the August Treasurer Report. Upon roll call vote, voting YES: Rochford, Harlow, Lee, Hitchler, Rotert. Voting NO: none, motion carried.

**ACCOUNTS PAYABLE**

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Hitchler, Rochford, Lee, Rotert, Harlow. Voting NO: none, motion carried. The following bills were approved to be paid: A-1 Flags-town hall 1950, Andersen Plumbing-repairs 125, Cheryl Benke-cleaning 340, Bi-State-supplies 45.66, Black Hills-heat 139.85, Bobcat-repairs 244.15, Brock Beran-levee easement 10, Ken Bunger-attorney fees 1275, Cox-phone 993.98, Custom Electric-repairs 3352.10, Demco-supplies 2880.34, Tim Donahue-supplies 103.85, DC Gazette-publications 71.96, DC Register of Deeds-lien 10, Elevation Graphics-signs 2660, Evolve Benefits-donation refund 500, Fine Line Striping-town hall 300, First State Bank-redevelopment tax distr. 106835.35, Gall's-uniforms 120.98, Goldstar-supplies 387, Great Plains-uniforms 373.45, JD's Carwash-cruiser 99.45, JEO-engineering 1005.15, Melissa Johnson-petty cash 50.55, Jones Automotive-repairs 460.31, Julie Jorgensen-reimbursement 1127.93, petty cash 96.11, Lincoln National-insurance 604.88, ME Bulbs-supplies 197.68, Marco-copier 88.42,

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Menards-supplies 177.08, MUD-cost of water 43645.69, Micromarketing-books 219.76, Miracle Recreation-repairs 359, Motorola-equipment 14524.49, NHS-contracted animal maintenance 457.50, Nebraska Salt-salt 1776.69, Nebraska Sweeping-contracted street cleaning 2010.47, O'Reilly-supplies 237.19, OPPD-electricity 5630.32, Orkin-building maintenance 203.11, Papillion Sanitation-trash 200.22, Peopleservice-contracted maintenance 10616, Properties Unlimited-redevelopment tax dist. 13994.62, Rob's Oil- fuel 1259.35, Edward W. Schroeder-budget 5835, Staples-supplies 65.79, Steri Clean-cleaning 1079.16, Sunset Law Enforcement-ammo 361.64, United Seed-supplies 170, Verizon-cell phones 148.62, Bill Wilson-reimbursement 14.96, Yong Construction-park repairs 720

**Total Accounts Payable: \$230,155.81**

**Total Payroll: \$45,435.05**

### **DEPARTMENT REPORTS**

Department reports were presented.

Agenda item #10-Park and Tree Board report, was moved up. Cindy Grove, on behalf of the Valley Days Foundation, presented a \$1000 donation to the Park and Tree Board and stated that a park bench has been ordered for Waterloo. This was made possible by donations made following the flood.

Harlow introduced and read Resolution 09-15-20-01, to approve appointment of Izzy Daniels to the FD. Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rotert, Lee, Hitchler, Rochford, Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-02, to approve insulation of FD training building by Astro Buildings at a cost of \$25,582. Motion by Hitchler, seconded by Rochford, to approve. Upon roll call vote, voting YES: Rochford, Lee, Harlow, Hitchler. Voting NO: none, Rotert abstained. Motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-03, to approve purchase of equipment from Danko at a cost of \$4,077.40. Motion by Rotert, seconded by Rochford, to approve. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rochford, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-04, to approve work to be done to brush truck by Elite Outfitter in the amount of \$8,010. Motion by Rochford, seconded by Rotert, to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Rotert, Lee, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-05, to approve purchase of computer and accessories from Amazon in the total amount of \$1,325.97. Motion by Rochford, seconded by Harlow, to approve. Upon roll call vote, voting YES: Rochford, Lee, Harlow, Rotert, Hitchler.

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Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

### **HEARINGS**

The Public Hearing was opened at 7:11pm for input and comments on the Conditional Use Permit application for Rude Shrimp Company, located at 800 N Front Street, for extra days for outdoor music in September and for an outdoor music permit in October. There were no questions or comments on the permit. The Conditional Use hearing was closed at 7:12pm.

Motion by Rochford, seconded by Harlow to approve. Upon roll call vote, voting YES: Lee, Hitchler, Rotert, Harlow, Rochford. Voting NO: none, motion carried.

The Public Hearing was opened at 7:13 pm for input and comments on the proposed 2020-2021 Budget. There were no questions or comments on the budget. The Budget Hearing was closed at 7:13pm.

Motion by Hitchler, seconded by Rotert, to approve an additional one percent (1%) to prior year restricted funds as allowed by the state. Upon roll call vote, voting YES: Rotert, Hitchler, Rotert, Lee, Harlow. Voting NO: none, motion carried.

Motion by Hitchler, seconded by Rotert, to approve 2020/2021 Budget for \$494,536.00 with a tax levy of 0.499365. Upon roll call vote, voting YES: Harlow, Rochford, Lee, Hitchler, Rotert. Voting NO: none, motion carried.

The Public Hearing was opened at 7:14pm for public comments on the 2020/2021 Final Tax Request. There were no comments or questions. The Hearing to Set Final Tax Request was closed at 7:14pm.

Harlow introduced and read **RESOLUTION 09-15-20-06: A RESOLUTION OF THE WATERLOO VILLAGE BOARD OF TRUSTEES OF WATERLOO, NEBRASKA ESTABLISHING THE PROPERTY TAX REQUEST FOR 2020/2021.**

**WHEREAS**, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the Village of Waterloo passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

**WHEREAS**, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

**WHEREAS**, it is in the best interest of the Village of Waterloo that the property tax request for the current year be a different amount than the property tax request for a prior year.

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**NOW THEREFORE**, the Governing Board of the Village of Waterloo, by a majority vote resolves that:

1. The 2020-2021 property tax request be set at:
  - General Fund \$271,085.00
  - Bond Fund \$223,451.00
2. A copy of the resolution be certified and forwarded to the County Clerk prior to September 20, 2020.

**DATED THIS 15<sup>TH</sup> DAY OF SEPTEMBER 2020.**

Motion by Hitchler, seconded by Rotert, to approve. Upon roll call vote, voting YES: Hitchler, Lee, Rochford, Rotert, Harlow. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

The Public Hearing was opened at 7:15pm for public comments on the One and Six Year Plan. No public comments were made. The One and Six Year Plan hearing was closed at 7:16pm.

Harlow introduced and read Resolution 09-15-20-07, to approve the One and Six Year Plan. Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Rotert, Hitchler. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-08, to approve signing of the municipal annual certification of program compliance form for the One and Six Year Plan. Motion by Rotert, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rochford, Rotert, Hitchler, Harlow, Lee. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Motion by Rochford, seconded by Hitchler, to approve Change Order #5 for Yong Construction for the Flood damage project in crease the contract amount \$37,522.55 for additional work needed. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Harlow, Lee. Voting NO: none, motion carried.

Motion by Harlow, seconded by Rotert, to approve Pay Application #6 for Yong Construction for the Flood damage project in the amount of \$31,020.82. Upon roll call vote, voting YES: Rochford, Lee, Harlow, Rotert, Hitchler. Voting NO: none, motion carried.

Agenda Items #21-23-Final Pay app, Final Change Order, Final completion of Blondo Street were moved up. Motion by Harlow, seconded by Rochford, to approve Final Pay App for Yong Construction for the Blondo Street Project in the amount of \$3,136.68. Upon roll call vote, voting YES: Harlow, Hitchler, Rotert, Lee, Rochford. Voting NO: none, motion carried.

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Motion by Harlow, seconded by Hitchler, to approve final change order for Yong Construction for the Blondo Street Project for a contract reduction of \$697. Upon roll call vote, voting YES: Hitchler, Rotert, Rochford, Harlow, Lee. Voting NO: none, motion carried.

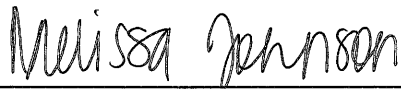
Motion by Harlow, seconded by Rochford, to approve the Certificate of Final Completion on the Blondo Street Project. Upon roll call vote, voting YES: Rotert, Lee, Rochford, Hitchler, Harlow. Voting NO: none, motion carried.

Harlow introduced and read Resolution 09-15-20-09, to approve SDLs for Wonderfully Whimsical for a softball tournament on October 17, 2020, and Resolution 09-15-20-10, to approve alcohol consumption in Cedar Hollow park on October 17, 2020. These resolutions were tabled until September 22, 2020 to allow the applicant to find a non-profit sponsor. Harlow introduced and read Resolution 09-15-20-11, to approve the contract with Tom's Backhoe Service for the lift station project with a bid price of \$301,000. Motion by Hitchler, seconded by Harlow, to approve. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Rochford, Rotert. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 09-15-20-12, to approve the quote from Deremer Sportswear for employees' masks and polos. Motion by Harlow, seconded by Hitchler, to approve. Upon roll call vote, voting YES: Rochford, Harlow, Rotert, Hitchler, Lee. Voting NO: none, motion carried. A true, correct, and complete copy is on file at the Village Office.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:46pm. A special meeting is scheduled for September 22, 2020 at 5:30pm and the next regular meeting is scheduled for October 11, 2020 at 7:00pm.



Melissa Johnson  
Clerk/Treasurer



Travis Harlow  
Chairperson