

VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
January 14, 2020

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 14, 2020, at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Ken Hitchler, Trustee
David Rochford, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:04 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws. The Pledge of Allegiance was recited.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Hitchler, to approve minutes from the December 10, 2019 Regular Meeting. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Rochford. Voting NO: none, motion carried.

Motion by Rotert, seconded by Rochford, to approve the December Treasurer Report. Upon roll call vote, voting YES: Harlow, Hitchler, Rochford, Rotert, Lee. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Rochford, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Rochford, Lee, Rotert, Hitchler, Harlow. Voting NO: none, motion carried. The following bills were approved be paid: Barnes & Noble- books 996.60, Cheryl Benke- cleaning 415, Black Hills- heat 1143.30, Ken Bunger- attorney fees 1275.00, CRS- splash pad 41040, Cox- phone 638.24, Custom Electric- repairs 1887.77, Demco- supplies 276.30, DC Gazette- publications 112.06, Elkhorn Automotive- repairs 4409.90, Fireguard- repairs 401.20, Great Plains- uniforms 91, Jeremy Hike- IT support 170, JD's Carwash- cruiser exp 68, JEO- engineering 371.25, Melissa Johnson- mileage 324.10, Lincoln National- insurance 42.48, Marco- copier 150.72, Menards- supplies 231.69, MUD- cost of water 6,620, Micromarketing- books 117.48, Miller and Associate- engineering 498.16, NHS- animal control 457.50, Office Depot- supplies 128.16, OPPD- electricity 3366.08, Orkin- bldg maintenance 140, Papillion Sanitation- trash 174.11, Peopleservice- contracted maintenance 12246, Meagan Pruitt- mileage 28.01, Rob's Oil- fuel 1512.61, Royal Lawns- spraying 2320, Sid Dillon- repairs 8259.90, Traffic Safety

Warehouse- flood related 1450, United Laboratories- supplies 140, Verizon- cell phones 158.66
Total Accounts Payable: \$91,661.28 Total Payroll: \$41,634.30 Total GL entries: \$25,583.88

HEARING

A hearing was opened at 7:11pm to review the final plat application from Dean Jessick at 116 E Lincoln to subdivide his property.

Jason Headley, project surveyor, was in attendance to answer explain the project and answer questions on behalf of Jessick.

The hearing ended at 7:19pm.

Motion by Rotert, seconded by Rochford, to approve the final plat application as submitted. Upon roll call vote, voting YES: Lee, Hitchler, Harlow, Rochford, Rotert. Voting NO: none, motion carried.

DEPARTMENT REPORTS

Department reports were presented.

Upon recommendation of Duane Grashorn with PeopleService, the board will no longer allow outside dumping at the wastewater treatment facility.

Harlow introduced and read Resolution 01-14-20-01, to approve the appointment of Randy Fuller to the Fire Department. Motion by Rochford, seconded by Rotert to approve. Upon roll call vote, voting YES: Rotert, Rochford, Lee, Hitchler, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-02, to approve appointment of Angie Getsfred to the Fire Department. This resolution was tabled until the next meeting.

Harlow introduced and read Resolution 01-14-20-03, to approve appointment of Kayla Fuller to the Fire Department. Motion by Rotert, seconded by Lee to approve. Upon roll call vote, voting YES: Hitchler, Rotert, Lee, Harlow, Rochford. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-08, to approve employment of Christopher Schendt as a full-time police officer. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Harlow, Rochford, Hitchler, Rotert, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-09, to approve employment of David Sobotka, Jr. as a part-time police officer. Motion by Harlow, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Rochford, Rotert, Harlow, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-04, to approve purchase of an extendable boom for the bobcat. This resolution was tabled until the next meeting.

Harlow introduced and read Resolution 01-14-20-05, the Arbor Day Proclamation. Motion by Rotert, seconded by Hitchler to approve. Upon roll call vote, voting YES: Harlow, Hitchler, Rochford, Lee, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

John Trecek with Ameritas was present to go over the new bond issue for the street projects.

Harlow introduced and read Ordinance 798, to issue Highway Allocation bonds in the amount of \$540,000 with an immediate effective date. Motion by Harlow, seconded by Rochford, to waive the three readings. Upon roll call vote, voting YES: Rochford, Rotert, Lee, Harlow, Hitchler. Voting NO: none, motion carried. Motion by Rotert, seconded by Hitchler, to approve Ord. 798. Upon roll call vote, voting YES: Lee, Harlow, Rochford, Rotert, Hitchler. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Ordinance 799, to replace Ordinance 797 setting employee wages. Motion by Harlow, seconded by Hitchler, to waive the three readings. Upon roll call vote, voting YES: Rotert, Rochford, Hitchler, Harlow, Lee. Voting NO: none, motion carried. Motion by Rotert, seconded by Hitchler, to approve Ord. 799. Upon roll call vote, voting YES: Rochford, Harlow, Lee, Hitchler, Rotert. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-06, to set 2020 mileage rate. Motion by Harlow, seconded by Rotert, to approve. Upon roll call vote, voting YES: Harlow, Rochford, Hitchler, Rotert, Lee. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 01-14-20-07, to approve bid for flap gate cleanout. Motion by Harlow, seconded by Lee, to approve bid submitted by Anderson Plumbing at a cost of \$3150. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Lee, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Rochford, seconded by Hitchler, to approve list of volunteer emergency responders for the Volunteer Emergency Responders Incentive Act. Upon roll call vote, voting YES: Rotert, Hitchler, Rochford, Lee. Voting NO: none, Harlow abstained. Motion carried.

Harlow brought up an issue with the sump pump from the library dumping onto private property. Johnson will talk to PeopleService for the best option to correct this.

Motion by Harlow, seconded by Hitchler, to enter executive session at 8:21pm until 8:43pm to discuss employee wages. Upon roll call vote, voting YES: Lee, Rotert, Harlow, Rochford, Hitchler.

Voting NO: none, motion carried. Harlow restated the reason for the executive session is to discuss employee wages.

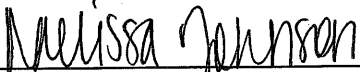
Executive session ended at 8:41pm

Motion by Rochford, seconded by Rotert, to approve pay for Christopher Schendt at \$25/hour. Upon roll call vote, voting YES: Harlow, Rotert, Rochford, Hitchler, Lee. Voting NO: none, motion carried.

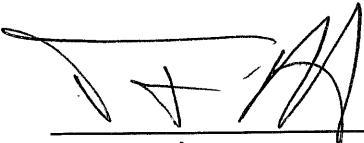
Motion by Rotert, seconded by Rochford, to approve pay for David Sobotka at \$24/hour. Upon roll call vote, voting YES: Harlow, Rotert, Rochford, Hitchler, Lee. Voting NO: none, motion carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55pm. The next regular meeting is scheduled for February 11, 2020.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson