

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
February 13, 2018**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on February 13, 2018, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Ken Hitchler, Trustee
Garry Lee, Trustee
Jeremy Pojar, Trustee

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:02 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Rotert, seconded by Lee, to approve the January 9, 2018 Regular Meeting. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Pojar. Voting NO: none, motion carried.

Motion by Pojar, seconded by Lee, to approve the December Treasurer Report. Upon roll call vote, voting YES: Lee, Harlow, Hitchler, Pojar, Rotert. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Pojar, seconded by Rotert, to approve accounts payable. Upon roll call vote, voting YES: Harlow, Hitchler, Pojar, Rotert, Lee. Voting NO: none, motion carried. The following bills were approved be paid: Barnes & Noble-books 302.92, Benke, Cheryl-cleaning 300, Bistate-supplies 138.30, Biblionix-software 1200, Black Hills-heat 1665.76, Blue360 Media-supplies 132.37, Bobcat of Omaha-repairs 198.02, Bunger, Ken-attorney fees 1275, Chief Supply-supplies 326.93, Chrisman, Wes-uniforms 104.11, Cox-phone 805.81, Danko-gear 12178.40, Demco-supplies 608.18, DC Gazette-publications 43.79, Elkhorn Auto-repairs 3237.77, Fas-break-repairs 287.44, First State Bank-TIF dist 10999.98, Foundation One Bank-loan payment 1745.29, Great Plains-uniforms 1467.95, Hanson, Viola-UB refund 33, Hike, Jeremy-IT support 320, Jelinek-supplies 18.90, Jennings, Sonia-UB refund 40.36, Johnson, Melissa-petty cash 97.09, Jones Auto-repairs 312.86, Jorgensen, Julie-mileage 171.13, League of NE Muni-conference registration 1125, Lincoln National-life insurance 293.62, Lyman Richey-supplies 308.86, Marco-copier 140.02, Menards-supplies 210.05, MUD-cost of water 7168.46, Michael Todd-supplies 462.30, Micromarketing-books 858.45, NHS-animal enforcement 454.50, O'Reilly Auto-supplies 63.21, Old Republic Surety-bonding 100, OPPD-power 3803.56, Orkin-repairs 60.96, Papillion

Sanitation-trash pickup 144.70, PeopleService-contracted maintenance 11901, Rob's Oil-fuel 2135.35, RS Technologies-supplies 300, Standard Heating-repairs 162.52, Staples-supplies 250.38, Titan Machinery-repairs 60, Verizon-cell phone 156.40, Waterloo Fire-reimbursement 13383.56

Total Accounts Payable: \$81,554.26

Total Payroll: \$39,363.21

DEPARTMENT REPORTS

Department reports were presented.

Harlow introduced and read Resolution 02-13-18-01, to appoint certification administrator for the Emergency Responders Incentive Act. Motion by Pojar, seconded by Rotert to approve appointing the fire chief or his designee. Upon roll call vote, voting YES: Hitchler, Pojar, Rotert, Lee. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Harlow, seconded by Pojar to approve payment to Elite Outfitters for work done on the police cruisers in the amount of \$7,170.25. Upon roll call vote, voting YES: Pojar, Rotert, Lee, Harlow, Hitchler. Voting NO: none, motion carried.

Johnson was directed to put an ad in the paper for part-time/on-call maintenance personnel.

Harlow introduced and read Resolution 02-13-18-02, to approve purchase of 72" Hyper Driver mower from Ty's Outdoor Power at a total cost of \$7,154.67 including a trade in. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Hitchler, Harlow, Lee, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-13-18-03, to approve 50 hour maintenance on Bobcat at an approximate cost of \$800 by Bobcat of Omaha. Motion by Pojar, seconded by Rotert to approve. Upon roll call vote, voting YES: Hitchler, Harlow, Lee, Rotert, Pojar. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Rotert, seconded by Pojar, to purchase salt at \$60-\$80/ton plus trucking fees. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Pojar, Hitchler. Voting NO: none, motion carried.

The Board approved Library Director Jorgensen and Library employee Bethany Barelman to attend Nebraska Library Advocacy Day on March 6 if Linda Oyster can work so the Library can remain open.

Harlow introduced and read Resolution 02-13-18-04, to approve appointment of Tom Harrie to the Library Board. The resolution failed for lack of a motion.

Alicia Harlow with the Park and Tree Board gave an update on their plans to have an Arbor Day celebration with the 6th graders of DC West and to have a ribbon cutting ceremony for the new

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park equipment. Harlow stated they would like funding for several projects. The Board requested a detailed request for review.

Motion by Harlow, seconded by Rotert, to approve using up to \$300 of Keno funds for a tree plus the cost of treats for the Arbor Day Celebration. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Hitchler, Pojar. Voting NO: none, motion carried.

HEARING

Harlow opened the Hearing for an application to change the zoning of 800 N Front Street from Residential to Commercial at 7:31pm.

Applicant Ryan Gratopp explained his plans to turn the location of the old middle school into a commercial flex space.

No public input was received.

Harlow closed the hearing at 7:43pm.

Motion by Pojar, seconded by Rotert, to waive the three readings of Ordinance 785, to change the zoning of 800 N Front Street from Residential to Commercial. Upon roll call vote, voting YES: Hitchler, Lee, Pojar, Rotert. Voting NO: none, Harlow abstained. Motion carried.

Motion by Rotert, seconded by Pojar, to approve Ordinance 785. Upon roll call vote, voting YES: Pojar, Hitchler, Lee, Rotert. Voting NO: none, Harlow abstained. Motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow opened the public hearing at 7:44pm and requested public input on the One and Six Year Plan. No public comments were made. The public hearing was closed at 7:45pm.

Harlow introduced and read Resolution 02-13-18-05, to approve One & Six Year Plan. Motion by Harlow, seconded by Pojar, to approve. Upon roll call, voting YES: Rotert, Harlow, Lee, Pojar, Hitchler. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

DISCUSSION/CONSIDERTION/ACTION

Harlow introduced and read Resolution 02-13-18-06, to approve renewal of the Cox Franchise Agreement. Motion by Pojar, seconded by Rotert, to approve. Upon roll call, voting YES: Lee, Harlow, Pojar, Hitchler, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Harlow introduced and read Resolution 02-13-18-07, to approve addition of humidifiers to the new building at a cost of \$890. Motion by Harlow, seconded by Rotert, to approve. Upon roll call, voting YES: Pojar, Lee, Rotert, Hitchler, Harlow. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

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Employee Appreciation Dinner is scheduled for April 6 at Farmer Brown's.

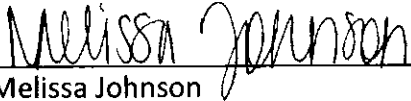
Motion by Pojar, seconded by Hitchler, to approve payment to T. Hurt Construction Billing #3 in the amount of \$91,367.57 for the new town hall building. Upon roll call vote, voting YES: Hitchler, Pojar, Harlow, Lee. Voting NO: none, Rotert abstained. Motion carried.

Harlow stated the fire department received the new ISO ratings at 4 in town and 4x in rural areas.

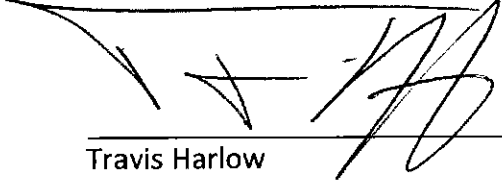
Motion by Harlow, seconded by Rotert to go into executive session at 8:15 pm to discuss fire department member retention funding and security equipment. Upon roll call vote, voting YES: Pojar, Hitchler, Harlow, Lee, Rotert. Voting NO: none, motion carried. Harlow restated the purpose of the executive session is to discuss fire department member retention funding and security equipment. Executive session ended at 8:59pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:59pm. The next regular meeting is scheduled for March 13, 2018.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson