

January 10, 2017

**VILLAGE OF WATERLOO
REGULAR MEETING MINUTES
January 10, 2017**

The Board of Trustees of the Village of Waterloo met for a Regular Meeting on January 10, 2017 at 7:00 pm in the Village Office, 509 S. Front Street.

PRESENT: Travis Harlow, Chairperson
Bill Rotert, Vice-Chairperson
Garry Lee, Trustee
Jeremy Pojar, Trustee
Ken Hitchler, Trustee (sworn in during meeting)

ALSO PRESENT: Ken Bunger, Attorney
Melissa Johnson, Clerk

OPEN MEETING

Chairperson Harlow called the meeting to order at 7:02 pm and stated the location of the Open Meetings Act. Notice of the meeting was duly exercised and mailed per the bylaws.

MOTIONS TO APPROVE

Motion by Pojar, seconded by Rotert to approve minutes from the December 20, 2016 Regular Meeting. Upon roll call vote, voting YES: Harlow, Lee, Rotert, Pojar. Voting NO: none, motion carried.

Motion by Pojar, seconded by Lee to approve the December Treasurer's Report. Upon roll call vote, voting YES: Lee, Rotert, Pojar, Harlow. Voting NO: none, motion carried.

ACCOUNTS PAYABLE

Motion by Pojar, seconded by Lee to pay the following bills. Upon roll call vote, voting YES: Rotert, Pojar, Harlow, Lee. Voting NO: none, motion carried. APEX SERVICES-repairs 284, BENKE, CHERYL-cleaning 225, BI-STATE-supplies 80, BLACK HILLS-heat 1826.27, BUNGER, KEN-attorney fees 1275, COX -phone 851.23, DC GAZETTE-publications 212.30, ECKERMAN, CHERYL-mileage 103.47, FIREGUARD-supplies 770.75, GALL'S-supplies 84. GREAT PLAINS UNIFORMS-supplies 85.50, HIKE, JEREMY-IT support 200, JELINEK-supplies 55.22, JEO-engineering 1373.50, JOHNSON, MELISSA-mileage 447.72, KIRBY AUTO-supplies 59.70, LYMAN-RICHEY-supplies 320.68, MARCO-copier 169.06, MENARDS 44.57, MUD-cost of water 6035.64, MICROMARKETING- books 84, MILLER MONROE FARRELL-insurance 1699, NATIONAL FIRE PROTECTION ASSOCIATION-dues 175, NEBRASKA HUMANE SOCIETY-animal enforcement 468.50, NIELSEN ENTERPRISES-supplies 2244, O'REILLY AUTO-supplies 55.88, OFFICE DEPOT-supplies 32.52, OPPD-electricity 1071.38, OMAHA TRACTOR-repairs 118.80, PAPHILLION SANITATION-trash 140, PUBLICATION PRINTING-supplies 209.50, ROB'S OIL-fuel 2545.93, SID DILLON- repairs 40, TREKK DESIGN GROUP-levee 1198, TRI-MUTUAL AID FIRE FIGHTERS-dues 150, TY'S OUTDOOR POWER & SERVICE-repairs 145.05, UPSTART-supplies 349.37, VERIZON WIRELESS-cell phones 115.92, MICHAEL WIECZOREK-Utility bill refund 142.43

Total Accounts Payable: 25,488.89

Total Payroll: 30,982.26

DEPARTMENT REPORTS

Department reports were presented.

DISCUSSION/CONSIDERTION/ACTION

Harlow recommended Ken Hitchler to fill the vacancy on the Board of Trustees. Motion by Rotert, seconded by Lee, to approve. Upon roll call vote, voting YES: Rotert, Lee, Harlow, Pojar. Bert Adams with OPPD was present to go over street light outages and new street light installation. The Board asked him about the possibility of a secondary feed connecting to the part of town that has been going out lately. Johnson will email him the dates of the outages and he will look into it.

Harlow introduced Resolution 01-10-17-01, to approve appointment of Kittie Bucholz as an alternate on the Library Board. Motion by Rotert, seconded by Pojar, to approve. Upon roll call vote, voting YES: Lee, Harlow, Pojar, Rotert. Voting NO: none, motion carried. A true, correct and complete copy is on file at the Village Office.

Motion by Pojar, seconded by Lee, to change the bank signatories by adding Travis Harlow and Bill Rotert and removing Garry Lee and Ken Hitchler. Upon roll call vote, voting YES: Harlow, Pojar, Rotert, Lee.

Motion by Rotert, seconded by Pojar, to table discussion on the 1 & 6 Year Street Plan until the January 24 meeting. Upon roll call vote, voting YES: Pojar, Harlow, Lee, Rotert. Voting NO: none, motion carried.

Harlow introduced Resolution 01-10-17-02, to decrease the mileage rate from \$0.54 to \$0.535 effective January 1, 2017. Motion by Rotert, seconded by Pojar to approve. Upon roll call vote, voting YES: Pojar, Harlow, Lee, Rotert. Voting NO: none, motion carried.

CORRESPONDENCE

The Board reviewed an invitation from Douglas County to participate in their comprehensive plan update. Attorney Bunger said he would be attending.

ATTORNEY TOPICS

Bunger gave the board an update on the current legislative bills that could affect the Village. Bunger requested that the discussion on the sewer backup claim be held over until the end of the meeting.

CHAIRMAN'S TOPICS

Harlow brought up financing for the new weed truck. The accountant had explained why it would be better to finance the purchase rather than use existing CD's. Harlow asked for permission to shop around for the best loan. The other board members agreed.

TRUSTEE'S TOPICS

The Board discussed the process to take for hiring a new maintenance employee.

Harlow swore Ken Hitchler in as a member of the Board of Trustees.

Discussion on the employee wage increase was tabled until the February 14 meeting.

Motion by Pojar, seconded by Rotert, to go into executive session at 7:56pm to discuss the sewer back up claim. Upon roll call vote, voting YES: Lee, Lee, Pojar, Harlow, Hitchler. Voting NO: none,

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motion carried. Pojar restated that executive session was to discuss the sewer backup claim. Executive session ended at 8:05pm.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:13pm. The next regular meeting is scheduled for January 24, 2017 at 7:00pm.



Melissa Johnson
Clerk/Treasurer



Travis Harlow
Chairperson



Bill Rotert
Vice-Chairperson